

Minutes of the Meeting of the Board  
**CAROLINA SCHOOL for INQUIRY**  
Richland County, South Carolina  
March 4, 2008

**Place and Time of Meeting**

The regular meeting of the Carolina School for Inquiry was held at Carolina School for Inquiry, 7405-A Fairfield Road, Columbia South Carolina on Tuesday March 4<sup>th</sup> 2008 at 6:30pm pursuant to notice having been duly given to the media and to all members of the Board in accordance with the rules of the Board.

**Call to Order/ Roll Call**

The Meeting was called to order by the Chair at 6:42pm, followed by the reading of the mission statement.

*The following Board members were present:* Kathy Duffy-Thomas, Jeannie Eidson, Queen Bonaparte, Mark Roberts, Darlene S. Bell, Quinton Epps, and Wilfred Rogers.  
*Additional Attendees:* Victoria Dixon-Mokeba, Chris Richards, Jacqueline Boulware

Agenda was approved unanimously with the addition of student discipline under New Business

**Approval of Minutes:**

Corrections were made to the January Special Call meeting to change members in attendance from Quinton to Mark. The change was passed without opposition. It was also unanimously approved that the February Minutes reflect that the monthly meeting date was changed to the first Tuesday of the month accommodate the attendance conflict of one member.

**Committee Reports**

-Governance: Form 1023 was mailed back to the IRS before the deadline.

-Education: No report

-Facilities: Jeannie reported that she is still working on a crisis management plan for the school. She is reviewing the plans of both RCSD1 and RCRC. It was also suggested that she check out the website for the State Board of Education to review their policy.

-Business: Darlene led the discussion on the monthly procedures for reviewing the current month's budget and reconciling the previous month's budget. The budget committee will meet with Bill and Victoria to go over any questions or concerns they may have on the status of the budget. A list of the questions raised in committee will be forwarded to the full board for review. The final reconciled document will be sent to the board and presented for discussion and approval in the monthly meeting. Other issues in business committee report were:

-Psychological services: Tina will complete all of her evaluations of the students and bill the school for all her services at one time.

-Short Term Debt Service: has been paid off.

-Implementation Grant: monies from the grant will be used to purchase items on the teacher "wish list". All funds must be used by June '08.

-SMART Board purchases: Representatives from several SMART Board companies are beginning to make presentations to the director and staff. The director will review all of the presentations and make the appropriate decision for purchase.

-The committee wanted the director to investigate the following: 1. check with RCRC to get cable hookups in the classrooms so that teachers can see "breaking" news. 2) Getting a new wireless sound system with surround sound for Town Hall. 3) Getting a pull-down screen and A.V. Data projector for Town Hall.

#### Directors Report

- February's Curriculum Night had a low parent turnout. May need to consider changing to another night.
- FYI: Chris is going to Salt Lake City Utah on April 9-12 for the National Science Conference.
- Testing Prep: Teachers are using Study Island and exploring the idea of using MAP for the next school year to enhance the student's achievement skills and test taking ability.
- Student Lottery went well. However the 4<sup>th</sup> and 5<sup>th</sup> classes are not full as of yet.
- Trina and Clavis are still assisting teachers. Their primary purpose is to provide assistance and tools for better instruction.
- Tammie Clark will work with the school on Marketing.

#### Old Business

Discussion held on interpreting the Parent Survey. Also, additional discussion was held on the report card narrative and how to interpret them. There is still some unreadiness with board members on how to transfer the teacher's information in the narrative into the parents understanding their child's strengths and weaknesses and what they need to do to assist the child at home. A task force will be set up to look at the process.

#### New Business

Discussion was held on student discipline and how the school in general and teachers in particular handle students who are continually disruptive. Concerns were expressed on how it appears that some of the fine arts teachers were having problems handling a few disruptive students. The director talked about the importance of the teacher setting high expectations for the students and enforcing those expectations. She also discussed how further training on classroom management can be provided to those teachers through staff development. Parental involvement and the schools discipline procedures were also discussed.

The Board went into Executive Session at 8:35pm on motion from Jeannie and seconded by Mark.

The Board returned to General Session at 10:00pm

A motion was made by Jeannie and seconded by Mark to adjust the pay dates for staff to the Friday prior to the payday if the 1<sup>st</sup> or the 15<sup>th</sup> pay dates fall on the weekend. The motion passed without opposition.

A motion was made by Jeannie and Seconded by Mark to bring the schools substitute teacher pay scale in line with the Richland School District 1 substitute teacher pay scale. The motion passed without opposition

The meeting adjourned at 10:06pm