

Minutes of Meeting of the Board  
Carolina School for Inquiry  
Richland County, South Carolina  
February 19, 2008

**Place and Time of Meeting**

The regular meeting of the Carolina School for Inquiry Board was held at Carolina School for Inquiry, 7405-A Fairfield Road, Columbia, South Carolina, on Tuesday, February 19<sup>th</sup>, 2008 at 6:30pm pursuant to notice having been duly given to the media and to all members of the Board in accordance with the rules of the Board.

**Call to Order/ Roll call**

The meeting was called to order at 6:43pm by the Chair.

*The following members were present:*

Kathy Duffy-Thomas, Mark A. Roberts, Queen Bonaparte, Jeannie P. Eidson, Darlene S. Bell, Quinton Epps, and Wilfred G. Rogers.

*Additional Attendees:* Victoria Dixon- Mokeba

A motion was made by Wilfred and seconded by Quinton to move the Executive Session portion to the meeting from the start of the meeting to after new business. The motion passed.

A motion was made by Wilfred and seconded by Mark to approve the agenda as amended. The motion passed.

**Approval of the Minutes**

The January minutes were approved with one correction: that the names of personnel discussed in Exec. Session not be reflected in the written minutes. Motion was made by Jeannie and seconded by Mark. The motion passed.

Old Business

Committee Reports

- **Governance:** Mark discussed the failure of the Board to finalize the evaluation instrument to be used for the Lead Teacher evaluation. It was noted that the Board is out of compliance with its own decision

to have the evaluation completed by the February meeting. The Board agreed to set aside some time during the March meeting to complete the evaluation.

- **1023 Application:** Kathy informed the Board that the school had received, from the IRS, two pages of specific questions that had to be answered by March 4<sup>th</sup> in order for the school to keep its 501c3 status. She stated that even though there were many questions asked, she didn't think that the answers would be hard to prepare.
- **Lottery/Recruitment:** Kathy informed the Board that the first student lottery for the 08-09 admission would be held on Wednesday February 20<sup>th</sup>. Some of the available student vacancies will be automatically filled based on sibling criteria. The remaining spaces will be filled based on the rules of the lottery.

**Facility Committee:** Jeannie discussed the increase in the rent with RCRC from \$3.00sq. Ft. to \$3.50sq.ft.

- **Crisis Management:** Jeannie agreed to research the crisis management plan of Richland County School District One and Richland County Recreation Commission (RCRC) to see if the school can merge their crisis plan in with either of these.

**Business Committee:** no report

**Education Committee:** no report

New Business:

Discussion was held and a decision was made to change the official meeting date of Board from the third Tuesday of each month to the first Tuesday. The motion was made by Jeannie and seconded by Darlene. The motion passed.

Director's report:

Victoria discussed the teacher's equipment and supply "wish list" and how she is planning to fill the list. 2) The school is planning to purchase SMART Boards for all of the classes for next year. Research is being done to see which type of SMART board is right for the school. 3) The teachers have completed the Performance Based Learning (PBL) curriculum and are implementing it in their instruction. 4) Chris will be starting an after school math tutorial. 5) Results of the collaborative evaluation were given. And lastly, feedback from the staff and parents on Janice has been positive.

A motion was made at 8:15 by Mark and seconded by Wilfred to move into Executive Session.

Executive Session ended at 9:07pm

A Motion was made by Quinton and seconded by Jeannie that a confidentiality statement be made policy and incorporated into the schools handbook to be signed by all employees. The motion Passed

Victoria will investigate an accounting system for employee leave either through Bill Moser or by separate computer program or through RSCD1 Munis.

The meeting adjourned at 9:45pm.