

**Minutes of a Meeting of the Board
Carolina School for Inquiry
Richland County, South Carolina
December 16, 2008**

Place and Time of Meeting

The regular meeting of the Carolina School for Inquiry was held at Carolina School for Inquiry, 7405-A Fairfield Road, Columbia, South Carolina, on Thursday December 16th, 2008 at 6:00pm pursuant to notice having been duly given to the media and all members of the Board in accordance with the rules of the Board.

Call to Order/Roll Call

The meeting was called to order at 6:15pm followed by a reading of the mission statement.

The following members were present:

Kathy Duffy-Thomas, Wilfred G. Rogers. Carroll Lucas, Ellen Duffy. Cleary, H.M. Prince, and Queen Bonaparte. Non-Members present: Nathlie Gregg and Victoria Dixon-Mokeba.

Agenda was amended to reflect that committee reports will be heard. The agenda was approved as amended on a motion from Ellen and a second from Queen.

Approval of Minutes

The minutes were unanimously approved for the months of September October and November on a motion from Ellen and a second from Queen.

Public Comments:

None

Committee Reports:

Education: Nathlie Gregg of _____ gave a presentation grants and “Strategies for Resource Development”. She discussed 1) diversifying funds for maximum utilization, 2) Cycles and stages of donor involvement i.e. can they give, will they give, how much will they give. 3) Assessing our needs i.e. how much do we need, which areas are dwindling that need to be replaced and planning for gifts, honorariums, and tax credits. After her presentation, a discussion was held on creating a Marketing committee and a Resource Development Committee.

Also, Wilfred reported that the members of the Education Committee are working with the director on putting together the necessary information needed for the RCSD1 Board presentation on adding the 6th grade to CSI.

Finance: Results of the Internal Audit cited 2 suggestions for the school: 1) that the school have someone on staff knowledgeable in accounting to provide Internal Control and 2) that the board authorize a move funds in excess of \$100,000.00 from our main account to separate accounts. Bill Moser and Tim Grow will be here in January to go over the audit report in detail.

Governance: Ellen led the discussion on the continuing issue of In district and out-of – district tuition charges and when and how do we charge tuition for O.D.D. students. After lengthy discussion the Governance committee will draft a letter to parents stating that beginning in the 2009-10 school year, CSI will adjust its out- of-district tuition policy to come in compliance with the policy of RCSD1.

Director’s Report: Ms. Dixon-Mokeba reported the following: The Holiday Extravaganza and recruitment meeting will be held on Thursday December 18th.

- The Pot Luck lunch for Board members and staff is from 12-1pm on Dec. 19th.
- Also, December 19th is pajama day for the students. They will be watching Polar Express in Town Square.
- The book fair brought in \$1200.00 for the school.
- Teri Washington has been named Distinguished reading Teacher of the Year.
- Victoria and Carroll have been working together with Fort Jackson to procure technology equipment for the school.
- Several recruitment dates have been set for the next few weeks at various locations throughout the district.
- According to our 45day report, the student allocation is down from 106 students to 96.

New Business: Kathy reported that the upgrades to the schools website are moving slowly. Perhaps we should let others help with the changes,
The Charter School Conference will be held March 26 & 27 in North Charleston. We should explore the possibilities of being presenters.

Board Meetings will be moved to the third Tuesdays @7:00pm.

The meeting adjourned at 7:30pm on a motion from Wilfred and second from Carroll.